

Subject to approval at the June 23, 2015, Board of Works meeting.

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

JUNE 16, 2015
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Sana G. Booker, Brooke E. Folkers, Tanuja R. Sheth, and Jonathan C. Speaker. Mayor Dennis presided.

1. APPROVAL OF MINUTES

a. June 9, 2015, Meeting

Ms. Sheth moved to accept the minutes of the June 9, 2015, Board of Works meeting. Ms. Folkers seconded the motion

The motion was adopted.

2. NEW BUSINESS

a. Hire: Traffic Maintenance/Equipment Operator – Christina Gilliland – Street

Street Commissioner Payne requested approval to hire Christina Gilliland as a Traffic Maintenance/Equipment Operator effective June 22, 2015, with a bi-weekly salary of \$1,291.69.

Ms. Sheth moved that hire of Christina Gilliland be approved. Ms. Folkers seconded the motion.

The motion was adopted.

b. Hires: Probationary Police Officer – Uriah Heath Crawford and Quentin A. Phelps – Police

Police Chief Dombkowski requested approval to hire Uriah Heath Crawford and Quentin A. Phelps as probationary police officers. He stated that they have been extended offers of employment by the Police Merit Commission. The effective date for both Mr. Crawford and Mr. Phelps will be June 22, 2015, and the bi-weekly salary for each will be \$1,859.90. There will be a swearing-in ceremony after the June 23 Board of Works meeting.

Mayor Dennis asked what this does for the Department's staffing.

Chief Dombkowski responded that it will put the Department at full staff for now. He noted that there are some members of the Department with pending retirement.

Mr. Speaker moved that hires of Uriah Heath Crawford and Quentin A. Phelps be approved. Ms. Booker seconded the motion.

The motion was adopted.

c. 2015 Policy and Procedure Updates – Police

Lieutenant Harris requested approval of the 2015 Police policy and procedure updates. He stated that there are ten updates that include minor changes and two new policies. One

new policy is the use of Naloxone (Narcan). The other new policy lays out an internship and volunteer program.

Ms. Sheth moved that 2015 Police Policy and Procedure Updates be approved. Ms. Booker seconded the motion.

The motion was adopted.

d. Street Closing: Wilshire Avenue – Police

Sergeant Marion requested approval of the annual street closing on Wilshire Avenue, between Essex and Barlow Streets, for the 4th of July parade. The closure will be from 9:30 a.m. to 11:30 a.m. on July 4, 2015.

Mayor Dennis confirmed that the Fire Department approves the closure.

Ms. Booker moved that street closure for Wilshire Avenue be approved. Ms. Folkers seconded the motion.

The motion was adopted.

e. Amendment No. 1: CSO Relief Interceptor Sewer – Flow Monitoring – Wessler Engineering, Inc. – WWTU

WWTU Director Henderson stated that earlier this year [April 14], the Board approved the preliminary study and design for the CSO Interceptor project. He explained that more flow data is needed to update the model used to determine things such as pipe sizes and the exact route. He requested approval of Amendment No. 1 to the CSO Relief Interceptor Sewer agreement, which will allow a possible addition of \$36,000.00. He stated that it will be \$30,000.00 for a two-month flow monitoring period, and two months should be enough of the recent rain continues. There is an option for an additional \$6,000 if another month is needed. He noted that the amendment includes the responsibilities of the subcontractor, ADS Environmental Services. The work is similar to what is done for the CSO long-term control monitors at the three CSO points in the City.

Ms. Sheth moved that the CSO Relief Interceptor Sewer Amendment No. 1 be approved. Ms. Booker seconded the motion.

The motion was adopted.

f. 2014 SRF Loan Disbursement Request No. 15: Sheraton and Fairway Knolls Lift Station – Wessler Engineering, Inc. – WWTU

Director Henderson requested approval of 2014 SRF Loan Disbursement Request No. 15 in the amount of \$1,239.00 to Wessler Engineering for the on-site inspector.

Ms. Folkers moved that the 2014 SRF Loan Disbursement No. 15 be approved. Ms. Sheth seconded the motion.

The motion was adopted.

g. 2014 SRF Loan Disbursement Request No. 16: Sheraton and Fairway Knolls Lift Station – Greeley and Hansen – WWTU

Director Henderson requested approval of 2014 SRF Loan Disbursement Request No. 16 in the amount of \$10,537.00 to Greeley and Hansen, and he described the tasks included.

Mr. Speaker moved that the 2014 SRF Loan Disbursement No. 16 be approved. Ms. Booker seconded the motion.

The motion was adopted.

h. Claims

- i. AP Docket \$415,792.38
- ii. PR Docket \$526,918.88
- iii. PR Docket \$542,150.42

Ms. Booker moved that the claims be approved. Ms. Sheth seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

i. Informational Items

- i. Project Payment List – WWTU
There were no questions or comments about the listing.
- ii. Legal Budget & Expenses – Clerk-Treasurer
There were no questions or comments about the listing.
- iii. Park Board Dockets
There were no questions or comments about the listing.
- iv. Purchasing Card Transactions
There were no questions or comments about the listing.

j. Other Items

► Engineering Assistant Garrison provided construction project updates. He reported that Cattail Trail will be done after a final walkthrough and punch list completion. He reported on progress on Cumberland Avenue, stating that traffic will be switched to the other side of the Salisbury Street intersection next week. All of the approaches are complete and the sidewalk should go in soon. He stated that a resident on Cumberland checked his rain gauge over the weekend and after 3 inches of rain there was no flooding as there would have been in the past. This shows that the new stormwater structures are working.

Mayor Dennis noted that he got phone calls about the intersection of US 52 and Salisbury Street, but that is not owned by the City.

Mr. Garrison reported that the Happy Hollow project is progressing, even with the weather, and the intersection at River Road is still projected to be open mid-July. He stated that the detour is still in place, and we are working to get more trucks to use US 231. He explained that there will be a nighttime alternate detour while INDOT closes ramps for the Sagamore Parkway project from 7:00 p.m. to 7:00 a.m., and he described the route. There will be signs that will be covered during the day. He reported on the Northwestern Avenue project, stating that the stretch between Wiggins and North Streets is going to be too tight to keep traffic going through during construction. He described the one-block detour for that area. He reported that there is still gas line work. He does not have a final date, but stated that everything will be completely be put back to as-good, if not better, condition. He reported on the 5th and 6th Street project, stating that work is wrapping up on 5th Street and then will move to 6th Street.

► Councilor Burch reported on some “This Day in History” items. She stated that June 14 was Flag Day, which was established in 1916 by President Woodrow Wilson. June 14 was also the 240th birthday of the United States Army. June 15 was the 800th birthday of the Magna Carta.

► Human Resources Director Foster reported that the Heath Promotion Committee kicked off a summer walking program on June 12. She explained that it is a five-week series with a West Side Story theme. Employees are split into two teams, the Jets and the Sharks. She explained that participating employees were given a Fitbit Zip to keep track of steps, along with a team wristband. Team captains are Sergeant Marion for the Sharks and Deputy Fire Chief Schutter for the Jets. She stated that it is a fun competition with the two teams, and as the Mayor said at the kickoff, it is not about a rigorous exercise program; the goal is to aware of trying to move more often and the health benefits that will come along with that. She explained that there are weekly turf wars, with the first one being tomorrow, June 17, in conjunction with the Parks Department Summer Stroll Series. The team with the most participants attending the turf war will get a bonus 10,000 steps for the team. She stated that there will be some fun individual and team prizes at the end.

Mayor Dennis stated that when people get up, get out, and get moving they feel much better. He stated that the program will help make people more aware of their activity or their inactivity.

Director Foster stated that approximately 50% of the employees are participating, which is a good number. She noted that the goal is to increase steps each week.

► Director of Development Poole reminded that the groundbreaking for the Indiana Manufacturing Institute is June 23 in the Purdue Research Park.

► Chief Dombkowski reported that there were a couple of muggings over the weekend. He stated that detectives are working on leads, and the Department is putting more resources in that area in the night hours.

Mayor Dennis stated that we can do as much as we can as government to try to ensure we have a safe community, but there is some ownership that our citizens have to take on as well. He stated that we get complacent here because West Lafayette has no problems when it comes to big city issues. He stated that he taught self-awareness classes when he was with the Lafayette Police Department, and people sometimes forget the need to be aware of their surroundings. He stated that there is a direct and proportionate relationship between a police officer’s presence and lowering crime. When police officers are out there is a sphere of influence they have just be physically being present that minimizes the negative impact of anybody misbehaving. When they are gone it is incumbent upon the citizens to be more alert as to what is going on.

Chief Dombkowski expressed his agreement with Mayor Dennis. He stated that these incidents happened at around midnight and 2:00 a.m. In the later hours, even in West Lafayette, people need to be aware of surroundings and take an effort not to be alone during those hours in certain areas.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Mayor Dennis adjourned the meeting.